

HCC EMPLOYEE PARKING FEES POLICY

Change Approved 3/24/10 Shared Governance

Hibbing Community College Employees shall pay parking fees as mandated in MNSCU Board Policy 5.11

- The college will annually set the parking fee rates per board approval

Employee parking fees will be billed in fall semester with the exception of mid-year hires, who will be billed accordingly.

Waiver of parking fees are limited to: Leaves of absence, sabbatical leaves, teaching assignments (including online instruction) in which the employee is 100% off campus, and for employees who do not use college parking lots. *

Parking fees will be prorated based on assignment 0-50%, ½ the parking fee and 51%-100%, full fee. Employees who carpool to work will be charged a prorated rate * of ½ the regular parking fee (no matter the size of the car pool).

* Employees who do not use college parking lots, and those who car pool, are required to complete and sign an affidavit. Upon completion affidavits will be forwarded to the HCC Parking Committee for approval. Decisions of the Parking Committee may be appealed to the College Provost. There are no appeals beyond this step.

College Parking Committee:

- 2 - Faculty
- 2 - Administrators
- 2 - Student Senate Representatives
- 1 - AFSCME
- 1 - MAPE

Annual appointments – may be renewed.