



HIBBING COMMUNITY COLLEGE

Course Withdrawal Form

Student Name: _____ Student ID #: _____

Circle one: Fall Spring Summer Year: _____ Phone: _____

Are you a Post Secondary Enrollment Option student? Yes: _____ No: _____

Notice to Students:

A student may withdraw from a course after the first **FIVE** days of the semester until 75% of the semester is completed.

When a student withdraws from a course, transcripts will show a “W” grade for the course. While withdrawing from a course does not affect a student’s GPA, a student must complete 67% of cumulative credits attempted or risk academic probation/suspension.

You must meet with a counselor/advisor prior to withdrawing from a course.

No refunds are given for withdrawing from individual courses.

To withdraw from a course, please fill out the following:

Department	Course #	Section #	Course Title	Credits	Instructor

I understand it is my responsibility to discuss all schedule changes with my advisor. I further understand that adding and dropping courses may affect my program plan, financial aid, and my graduation date.

Student signature: _____ Date: _____

Advisor/Counselor signature: _____ Date: _____

Return form to:

Records & Registration
Hibbing Community College
1515 E. 25th Street
Hibbing, MN 55746
1-800-224-4422 or (218)262-7210
FAX: (218)263-2992

This document may be available in alternative formats to individuals with disabilities by calling 218-262-7200 or 1-800-224-4422.